1		APPROVED
2		Minutes
3		Sandown Cable Access Board
4		Town of Sandown, NH
5		
6	Meeting Date:	Tuesday November 27, 2018
7	Type of Meeting:	Regular Public Meeting
8	Method of Notification:	Public Posting – Two locations at Town Hall
9	Meeting Location:	Sandown Town Hall, Upper Hall
10	Present:	Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Open
11	Recording Secretary:	Melyssa Tapley- Absent
12	Absent:	Thomas Tombarello (Selectman Ex-Officio)
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14		
15	Richard Lewis called the mee	eting to order at 7:00 p.m. The Pledge of Allegiance was said.
16		
17	The minutes of October 23, 2018 were reviewed. Chris made a motion to accept the minutes of	
18	October 23, 2018 as amende	d. Motion seconded by Richard. All voted in favor. Motion carried.
19		
20	Station Manager Report	
21	-	nician for the projector came out to figure out why it is not working.
22		of the projector and the signal was not going through. The technician
23		th him and needed to order a new part. Chris is waiting to hear from
24		onvertor box will be in. Chris is still interested in putting an On-Air
25	light up. Chris has been in contact with Tom Tombarello as he is familiar with the building and a	
26	certified electrician. The On- Air Light will cost around 100 dollars. Chris started looking into a	
27	new switcher. When the projector is being used there is not enough connections on the old	
28		ould cost between 10,000-15,000-dollar range. Chris is still looking
29	-	ris is talking to Armon Services about more cloud space. With Office
30	365 they have cloud storage. Chris mentioned that cable does have Office 365 and it might be	
31	easier to go through Office 365 for more storage for all the video content. Chris needs to check	
32		re by switching over to Office 365 won't cause any problems. Chris is
33	-	ris uses Venmo for storage of old meetings for the public to access
34 25		storage Chris is looking into would be for older recordings. Friday
35	November 30 th is the Annual	I Tree lighting and Chris will be recording the events of that night.
36 37	Other Business	
37 38		ory Hour Times. Richard would like Chris to reach out to the Library
38 39	Director about continuing recording Story Hour. Richard is unable to keep recording Story Time	
40	_	usier. Richard would like Chris to coordinate with the Library about
-+0	as mis schedule has gutten D	asier. Menara would like entits to coordinate with the Library about

41 going forward with recording Story Time.

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These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

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43	Richard mentioned that Cable will not be meeting in December as Christmas is the 25 th .		
44	The next cable meeting will be January 22,2018		
45			
46	Richard made an announcement that if anyone would like to have anything filmed or aired on		
47	the website to contact the Cable Board at <u>channel17@sandown.us</u>		
48			
49	The Board is always looking for new members and program ideas.		
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51	Richard made a motion to adjourn. Motion seconded by Chris. All members voted in favor.		
52	Motion carried. Meeting ADJOURNED.		
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56	Respectfully Submitted,		
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59	NAME Melyssa Tapley		
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